

TOWN OF RICHMOND
NEW HAMPSHIRE
Office of Selectmen



August 11, 2014 Time: 5:30pm

Selectmen's Meeting Minutes

Selectmen in attendance: Sandra Gillis and Kathryn McWhirk

Meeting:

Mail opened and reviewed.

McWhirk moved; Gillis 2nd; the Board approved the payroll/payable manifest dated Aug. 11, 2014, for the period of Aug. 5-Aug. 11, 2014, in the amount of \$160,248.81. This includes a \$150,071.17 payment to MRSD and \$3500 to The Community Kitchen (Article #40 at the 2014 Town Meeting).

Gillis moved; McWhirk 2nd; the Board voted to accept the proposed scope of services contract for survey related work on the construction of Fay Martin Road for a total cost of \$4,080.00 which includes all survey related materials, equipment, and mileage.

The Selectmen reviewed estimates submitted for the replacement of the fire department roof, renovations at the Vet's Hall and work proposed at the library.

The Selectmen reviewed the YTD expenditures for general government, executive and legal.

McWhirk moved; Gillis 2nd; the Board voted to approve pole license #402/11 located on the Morgan Road.

The Selectmen reviewed a letter submitted by Chief Bosquet stating that Officer Martinez is no longer a member of the Richmond Police Department.

Gillis moved; McWhirk 2nd; the Board voted to approve Phase 1 of the repair and renovation work to the library submitted by W. Rindge Builders in the amount of \$17,661.00.

McWhirk moved; Gillis 2nd; the Board voted to approve the Intent to Cut(s) for M405 L037 and M405 L012.

Gillis moved; McWhirk 2nd; the Board approved the raffle permit application submitted by the Richmond Public Library.

Appointments:

Annette Tokunaga/Town Clerk met with the Board, reference the Clerk's office going to VPN and having to supply own equipment for motor vehicle purposes. Tokunaga gave the background leading up to this switch. Tokunaga has been working with both the State and WiValley to accomplish the switch. Tokunaga stated that she is not ready to commit to the switch yet but wanted to inform the Board of what she is considering doing. The Selectmen stated that they appreciate the courtesy but the Town Clerk's budget is set and as long as she does not go over the bottom line she can do what is necessary to run her office.

Matt Drew/ZCO met with the Board, reference reports on properties the Selectmen have requested he review.

Sean Wilkins met with the Board, reference 10 Greenwoods Road. His parents were the last owners before the Town tax deeded the property. He is interested in purchasing the land and possibly building a cabin in the future. He just wants to know the process of purchasing the property from the Town. Gillis reviewed the process with Wilkins. Wood to email Wilkins the information pertaining to the re-purchase once received by the Tax Collector.

William Hillock and Sheri Reynolds met with the Board, reference a building permit approved November 4, 2013 for M409 L039 (BP # 2013-039). They were trying to preserve a portion of the existing building but once construction began that portion of the house was too rotted to save. Gillis asked if the construction was on the same footprint. Hillock indicated that the footprint will remain the same. They are raising the ceiling height so it may appear larger than what the prior building seemed.

Non Public Session

Gillis moved; McWhirk 2nd; the Board voted to enter Non-Public session per RSA 91-A:3II(c). Roll call: Gillis (Y), McWhirk (Y). Non-Public was entered at 8:07pm. Gillis moved; McWhirk 2nd; the Board voted to close the Non-Public session. Roll call: Gillis (Y), McWhirk (Y). Non-Public was closed at 8:30pm. Minutes are sealed.

There being no further business the Board voted to adjourn 8:35pm.